



Montreal, September 21, 2020

COVID-19 Measures – MEETINGS at the studio during the pandemic

Dear visitors,

Our activities continue despite the COVID-19 epidemic. This document details the measures taken by the firm during face-to-face meetings, which are essential to the successful continuation of our projects.

In order to reduce the risk of infection and to comply with public health guidelines, meetings at the studio are held under the following conditions:

1. Each meeting takes place in the conference room, with the face cover worn at all times ;
2. Visitors and staff wash their hands upon arrival and departure and observe respiratory etiquette ;
3. The surfaces of the conference room are disinfected before and after the meetings;
4. Visitors and the team do not have any symptoms associated with COVID-19 and have not been in contact with anyone with these symptoms.

The team members work partly in the studio and partly from home through a VPN. Meetings are also held by videoconference on the Zoom application.

We hope that these measures make it possible to humanize contacts despite the circumstances. We are committed to meeting the expectations of public authorities by participating in the collective effort to reduce the spread of the virus. The safety of visitors and our team members is just as much at stake.

Thank you for your understanding and we look forward to meeting you!

Best regards,

Laurent McComber, architecte fondateur