



Montreal, July 9, 2020

COVID-19 Measures - MEASUREMENTS during the Pandemic

Dear client,

Our activities are on-going despite the COVID-19 pandemic. Here are the actions taken by our firm to meet the demands of Public Authorities and to contribute to the common cause of reducing the risk of transmission during the site measurements.

When taking measurements, clients and team members commit to:

1. Not to present any **symptoms** associated with COVID-19;
2. Minimize physical presence inside the building;
3. Ensure a **physical distance** of two (2) meters between all occupants ;
4. Wear a **face cover**, apply strict **hygiene measures** and practice **respiratory etiquette**;
5. Minimize contact with surfaces in the residence. If required, disinfect;
6. Limit and disinfect equipment used on site (e.g. telephone, lasermeter);
7. Promote sharing of digital rather than physical documents.

We understand that these measures complicate the process of taking measurements. However, we believe it is essential to meet the expectations of Public Authorities by participating in the collective effort to reduce the spread of the virus. We commit enterly to the security of our clients and our team members.

Thank you for your understanding. We look forward working on your project!

Best regards,

A handwritten signature in black ink, appearing to be 'LM', written in a cursive style.

Laurent McComber, Architecte Founder